**VILLAGE OF LOCKBOURNE COUNCIL MEETING MINUTES**

March 8, 2021

**1) CALL TO ORDER**

Mayor Christie Ward called to order the Regular Council Meeting, of March 8th, 2021 at 7:04 p.m. virtually via Microsoft Teams. Attending were Village Administrator Elizabeth Jane McJunkin, Deputy Administrator Rachel Ricker, Parks Maintenance Jeff Ricker, Solicitor Laura Comek, and Franklin County Sheriff Deputy Phillips.

**2) PLEDGE OF ALLEGIANCE**

Mayor Ward led the assemblage in the Pledge of Allegiance.

**3) ROLL CALL**

Bobbi Crouse P

Tony Grandstaff A

Susan Grandstaff P

Tammy Langley P

Mary Petty P

James Tiller P

**4) REVIEW & APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING OF FEBRUARY 8, 2021 AND WORKING COUNCIL MEETING OF FEBRUARY 22, 2021**

They were multiple corrections that were needed, so the approval will be tabled until the next meeting.

**5) PRESENTATIONS/SPECIAL GUESTS**

**a. Franklin County Sheriff Report**

Sheriff Deputy Phillips shared with Council that there was nothing to report. There is a basketball hoop on the corner of a street, and he wants to know if it should be removed. Mayor Ward shared that it has been there for years, but it may be against the Zoning Code. Council had no concerns.

**b. Hamilton Twp. Fire Department Report**

Chief Hafey shared a little about himself. He also shared with Council that there were three fire runs in Village and twelve EMS runs in Village last month. The Fire Department are building their staff back up. He also explained the sharing of resources with other departments and areas.

Administrator McJunkin had an open burn question. She requested that information, so that it can be put on the newsletter and on the website.

**6) OLD BUSINESS**

a. Sale of Village Properties

Mayor Ward shared with Council that the sale of Village properties should be discussed in executive session.

Mayor Ward also shared that someone was interested in renting the Historical Hall for a few hours. A discussion took place on changing the rental and it was decided to add hourly rentals Mon – Thurs 5:00p – 11:59p and Fri – Sun 7:00a – 11:50p at $50 per hour with a minimum of 3 hours. Council Member Tiller made a motion to revise the rental agreement, seconded by Council Member Crouse, Roll Call was conducted, and Council voted with 5 yes votes, motion was carried.

**6) NEW BUSINESS**

**a. ADMINISTRATIVE**

**b. VILLAGE REPORTS**

**i. MAYOR’S REPORT**

(See Mayor’s Report)

 Mayor Ward shared with Council that municipalities and non-government organizations in Central Ohio are putting focus on Central Ohio Greenways. There is a goal to connect waterways and trails in Central Ohio together. Lockbourne will be joining a group to research and develop this.

**ii. ADMINISTRATOR’S REPORT**

(See Administrator’s Report)

Administrator McJunkin shared with Council that staff is spending a lot of time working on grants.

**iii. FISCAL OFFICER’S REPORT**

No Report.

**iv. MAINTENANCE REPORT**

Parks Maintenance Ricker informed Council that he has been cleaning up streets and trails and removing roadkill.

Council Member Petty asked why there are No Idling signs on stop signs. It was shared that Council passed a no idling policy in town. She suggested that the No Idling sign on the stop sign be moved from stop sign, as it is confusing.

**v. CODE ENFORCEMENT OFFICER**

(See Code Enforcement Officer’s Report)

CEO Ricker shared that she has not done Code Enforcement due to the weather and other extenuating circumstances, but she will get to it as soon as she can.

**c. COMMITTEE REPORTS**

**i. Economic Development Committee**

Council Member S. Grandstaff informed Council that the Committee did not meet.

**ii. Planning Commission**

Chairman Martin Hafey informed Council that the Commission discussed the parking issues in town.

Council Member Crouse asked when cars must be moved. Deputy Phillips shared information about inoperable vehicles, expired tags, and flat tires.

**iii. Safety Committee**

Deputy Administrator Ricker informed Council that the Committee met virtually and discussed goals for this year, and the possibility of getting internet over at the Historical Hall. DA Ricker also shared that they discussed vaccine distribution, sent budget to FO Hastings and the township Community Assistance Program.

**7) PUBLIC COMMENTS**

There were no public comments.

**8) READING OF ORDINANCES & RESOLUTIONS**

**a. First Reading**

i. Ordinance 6-2021 to extend lease the copier lease for 60 days and authorize purchase

ii. Ordinance 7-2021 to approve Parks Plan

iii. Ordinance 8-2021 to authorize signature and submission of grant for Clean Ohio Fund

Council Member S. Grandstaff made a motion to waive the 2nd and 3rd readings, seconded by Council Member Langley, Roll Call was conducted, and Council voted with 5 yes votes, motion was carried.

Council Member Tiller made a motion for passage, seconded by Council Member Crouse, Roll Call was conducted, and Council voted with 5 yes votes, motion was carried.

iv. Ordinance 9-2021 to authorize signature and submission of grants for ODNR Trails Fund & Clean Ohio Trails

v. Ordinance 10-2021 to rezone 19 Commerce from residential to commercial

**b. Second Reading**

There was no legislation in the second reading.

 **c. Third Reading**

i. Resolution 1-2021 to approve the permanent 2021 appropriations

Council Member Petty made a motion for passage, seconded by Council Member Tiller, Roll Call was conducted, and Council voted with 5 yes votes, motion was carried.

**d. Tabled Legislation**

i.  There was no tabled legislation.

**9) UPCOMING COMMITTEE MEETINGS & EVENTS**

Mayor Ward presented the upcoming meetings and events.

**10) EXECUTIVE SESSION**

Council Member S. Grandstaff made a motion to go into executive session to discuss the sale of village properties, seconded by Council Member Petty, Roll Call was conducted, and Council voted with five yes votes, motion was carried.

Council Member S. Grandstaff made a motion to exit executive session Council Member Crouse seconded, Roll Call was conducted, and Council voted with five yes votes, motion was carried.

**11) ADJOURNMENT**

Council Member Petty made a motion to adjourn, seconded by Council Member Crouse, Roll Call was conducted, and Council voted with 5 yes votes, motion was carried.

Adjourned at 8:23 p.m.

All formal actions of the Councilperson of the VILLAGE COUNCIL OF LOCKBOURNE, OH concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

Christie Ward, Mayor

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Rachel Ricker, Deputy Administrator

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**Action Items:**

Chief Hafey to research open burn information.

DA Ricker to send Memorial Day Information to Laura.

DA Ricker to ask Captain Wade Edwards about Community Assistance Program.

DA Ricker to resend Bid Packets to Solicitor Comek.

Council Member S. Grandstaff to send egg filling note